

**Southern Tier Independence Center  
Sip & Shop Drink Vendor Application-April 25th 10:00-3:00**

Southern Tier Independence Center (STIC) is a not for profit organization that provides support, services and advocacy on behalf of people with disabilities to promote community integration.

All vendors are asked to donate one item to STIC to be included in baskets that will be raffled the day of the event.

All proceeds from the Sip & Shop will further STIC's mission to support people with disabilities in our community.

## **Vendor Contact information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## Vendor Booths

STIC will provide an 8 foot table and two chairs per vendorooth space. Equivalent space will be provided if table and chairs are not needed.

Limit of up to three booths.

Number of booths requested: \_\_\_\_\_

Table(s) with chairs (tablecloth not provided):  Yes  No

### Type of items being sold (general categories):

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## **Southern Tier Independence Center**

### **Sip & Shop Contract**

#### **Application**

- An application must be submitted with full entry fee by April 03, 2026 to be considered for entry. STIC reserves the right to accept or deny any applications received.
- Space is available on a first come first serve basis, pending application approval.
- Vendors must list all types of items that will be served on their application.
- Vendors are asked to donate one item for fundraising raffle baskets, to be provided to STIC within one week of application approval.

#### **Craft Booths**

- STIC will assign all booth locations within our Helen Keller conference space.
- STIC will provide an 8 foot table and two chairs per booth space. Equivalent space will be provided if table and chairs are not needed. Tablecloths are not provided.
- All sale items are to be displayed and given out within the space provided. Aisles may not be blocked by any displays or racks due to safety issues.

#### **Set-up/Breakdown**

- Vendors are responsible for their own set up and break down of their booth space.
- Set-up must be completed by 9:45 am on the day of the event. Building access will be available for set-up on the following days/times:
  - April 24th between 12:00pm-4:00pm
  - April 25th starting at 8:00am
- All vendors must remain at their booths and may not begin break down until the event closes at 3:00pm or until vendor is 100% out of merchandise.
- Cleanup will commence immediately following the event at 3:00 pm. All vendors must be cleared from the premises by 4:00 pm.
- Space for unloading/loading is available right out outside of the event area. Once a vendor has unloaded/loaded, all vehicles must be moved to the approved parking area during the event.

## **Miscellaneous**

- No vendor is to play music or use sound at their booths.
- No vendors are permitted to sell food.

By signing this contract, I agree to the rules and stipulations listed above without contest. If I am found to be in deviation of this agreement, I will be given the opportunity to be compliant before being removed from the premises. If I am to be removed for infractions, future participation in STIC Events will be jeopardized. I also release the event coordinator and its affiliates of liability in the event of personal injury, or loss, damage, or theft of merchandise.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_